

Information for Grade 1-12 Principals

In order to make this event meaningful, we ask that you consider the following:

- Schedule a virtual planning meeting with teachers, selected PTA members, and representatives from your youth organizations to discuss your school's participation in the Challenge.
- Prepare a letter about the importance of mathematics and distribute copies to all
 of your students and their parents. Let them know your school is participating in
 the Summer Math Challenge, and encourage them to accept the Challenge, too.
 (Certificates will be awarded to schools highest participation. Winning schools will
 be recognized in a special ceremony.)
- Distribute with your letter, the summer math logs, directions for registering and other materials that are part of your school's efforts to encourage mathematics, and the information sheet "Message to Parents and Students." Please make as many copies of the information sheet as you need.
- Consider sending a letter to parents and students in early August to encourage students to keep working on their math skills.
- Plan to tally the results when students return in September. Creating an electronic version of the log for students to enter their participation may make final reporting easier. Brief instructions and a copy of the tally sheet are available on the Connecticut State Department of Education's (CSDE) website.

Contact the Commissioner's Summer Math Challenge project at CSDE (860-713-6557) or email <u>Jennifer Michalek</u> if you have any questions.

Thank you for supporting the Summer Math Challenge, and for all you do year-round to enrich the lives of Connecticut students.